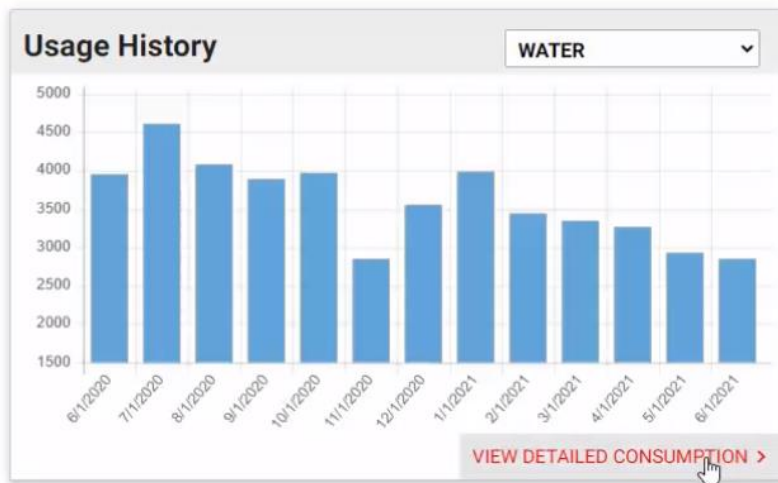


Milcrofton Customer Portal

Access your water usage information and configure notification preferences easily and securely from the Milcrofton Customer Portal and integrated smart phone apps.

Accessing the Customer Portal

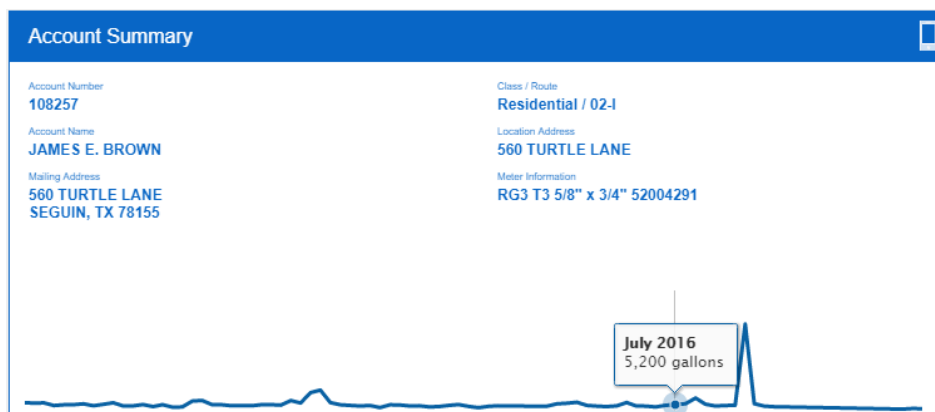
The portal system is accessed by logging into your Milcrofton Utility District online bill pay account. Using your web browser, navigate to <https://milcrofton.epayub.com/Account/Login> and login to your account. If you do not have an account on the bill pay site, follow the instructions for creating one. You don't have to pay your bill online, but you do need to have an account to access your water usage information and alerts.



After logging into your account, click the “View Detailed Consumption” option to access the portal.

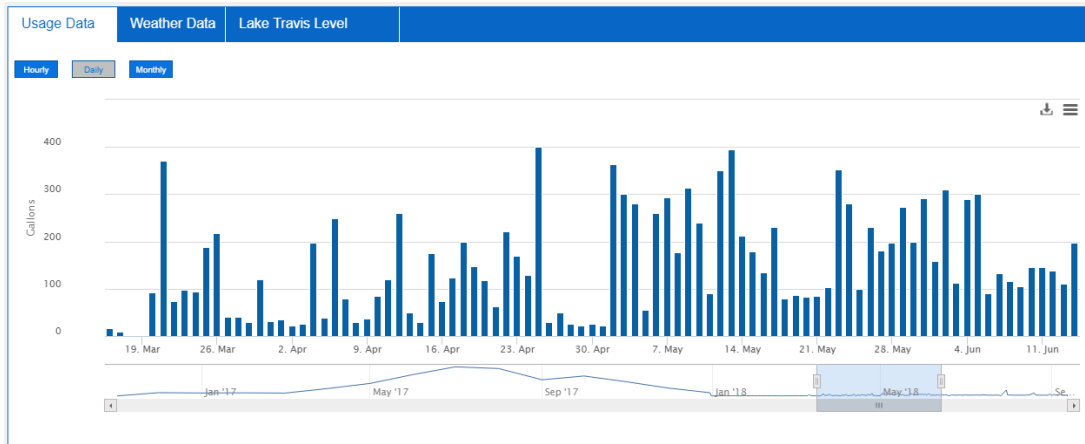
Account Summary

The Account Summary widget shows you information about your account, location and meter along with a graph depicting your monthly water usage history.



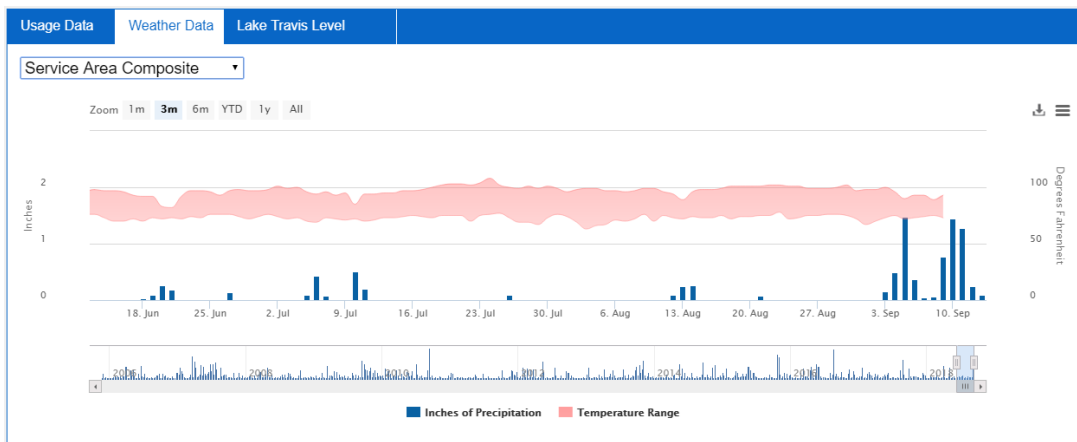
Usage Data

The Usage Data section shows your water consumption; float your mouse over a bar in the chart to view details for that period. Click the “Hourly”, “Daily” and “Monthly” buttons to change the data view. Click the download buttons to retrieve the chart in popular computer graphics formats or the underlying data in Excel format.



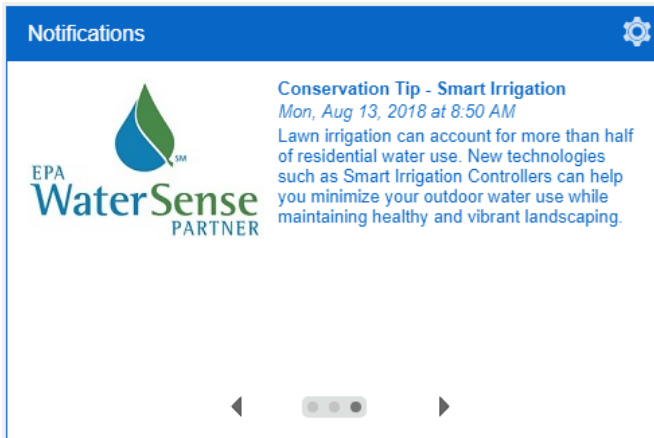
Weather Data

The Weather Data section shows temperature range and precipitation data from weather stations in and around the Milcrofton Utility District service area. Click the download buttons to retrieve the chart in popular computer graphics formats or the underlying data in Excel format.



Notification History

The Notifications section shows you recent notifications including conservation tips, service notices and other communications from Milcrofton Utility District. These are the same messages that you have received via email, text or phone depending upon your notification configuration settings. Click the “gear” icon in the upper right corner to access your notification configuration preferences.



Configure Notification Preferences

You can configure where you want to receive notification and which notices you prefer.

Notification Settings

Contact Information
vicki@milcrofton.com ⓘ
(615) 794-5947 ⓘ

Phone Call Window
Begin: 7:00 AM
End: 7:00 PM

Text / Email Window
Begin: 9:00 AM
End: 6:00 PM

Meter Data Event	Email	Phone	Snooze Days	Parameters
Leak Infocode Active	<input checked="" type="checkbox"/>	<input type="checkbox"/> Call <input type="checkbox"/> Text	30	
Low Water Temp Infocode Active	<input type="checkbox"/>	<input type="checkbox"/> Call <input type="checkbox"/> Text	30	
Continuous Flow Alert	<input type="checkbox"/>	<input type="checkbox"/> Call <input type="checkbox"/> Text	30	Flow exceeds 1 GPH for 24 Hours
Restriction Violation Alert	<input type="checkbox"/>	<input type="checkbox"/> Call <input type="checkbox"/> Text	30	
Abnormal Usage Alert	<input type="checkbox"/>	<input type="checkbox"/> Call <input type="checkbox"/> Text	30	
Usage Trend Alert	<input type="checkbox"/>	<input type="checkbox"/> Call <input type="checkbox"/> Text	30	Trending to exceed 15,000 monthly gallons

OK Cancel

- The email address and phone number used for receiving notifications about your meter data are pulled from the Milcrofton Bill Payment system. You can update these values there, or contact Customer Service.
- Enter the time window during which you want to receive phone messages and the window during which you want to receive messages via SMS or email. To receive messages 24 hours a day, set both to the same value.
- For each notification type, check the “Email”, “Call” and/or “Text” boxes to specify which type of message you want to receive for each alert.
- “Snooze Days” specifies how many days will pass between messages of the same type.
- Some alert types require additional parameter values.
- Float your mouse pointer over the “info” icon for a detailed description of each alert type.

Mobile App

You can also access your portal information using the app on your iPhone or Android phone. Visit the appropriate store and download the app:

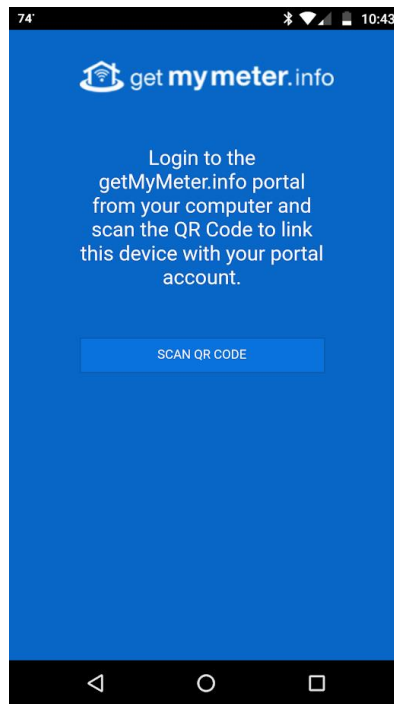


Link the App to Your Account

Your mobile app must be linked to your portal account; this allows you to view your information using the mobile app without logging in. First access your account via the web portal and click the mobile device icon to initiate the pairing process:



Scan the QR Code from the web portal application using the mobile app



Now you can view your account information and meter data on your mobile device

